

OLS Application Checklist

Occupational & Life Skills (OLS) Bellevue College is a fully synchronous, **in-person program** offering with daily classes in a set schedule.

Students interested in applying for OLS Online, please complete the OLS Online program application.

Please submit the following application materials by the application deadline:

Priority Admissions - February 1

Regular Admissions - April 1

Late Admissions - July 1

OLS On-Campus application

Application fee

Your check or money order in the amount of \$60 should be made payable to OLSBC. Application fees may also be **paid online**.

High School Transcripts

Transcripts do **not** need to be official. Include college transcripts if applicable. Submit documents to ols@bellevuecollege.edu.

Educational Documentation (e.g., most recent Evaluation and/or IEP with IQ Scores)

Evaluation documents must provide an IQ score of 70 or above, and academic levels in reading, writing, and math at a fourth grade level or higher. Submit documents to ols@bellevuecollege.edu.

Two Recommendation Forms

Recommendation forms are to be completed by someone other than a family member. Please refer teachers, supervisors, managers, or specialists to:

forms.bellevuecollege.edu/ols/recommendation-form/ to complete Recommendation Forms.

Submit application materials

Either scan and email application materials to ols@bellevuecollege.edu (preferred), or mail to:

OLS Bellevue College

Attn: Admissions

3000 Landerholm Circle SE, N211

Bellevue, WA 98007



BELLEVUE
COLLEGE

**Occupational
& Life Skills**

Financial Aid Information

FAFSA is available beginning Oct 1. It is recommended to apply as soon as possible. Completing all financial aid application steps by the fall quarter deadline ensures your file will be reviewed before the start of fall quarter.

For more information and to apply, visit: bellevuecollege.edu/fa/

Financial Aid Deadline for Fall Quarter: July 1

 _{Initial} I understand that OLS highly recommends I complete the financial aid application with my OLS application in order to ensure completion and tuition assistance before the fall quarter should I qualify.

I understand that the Financial Aid Department:

 _{Initial} prioritizes the review of files for registered students first, so register as soon as possible.

 _{Initial} May request additional documentation to confirm eligibility.

 _{Initial} Reviews applications in the order received/completed. Applications completed prior to the fall quarter deadline will be reviewed before the start of fall quarter.

If I miss the financial aid deadline for Fall Quarter:

 _{Initial} I will be responsible to pay my own tuition, fees and books using my own funds.

 _{Initial} I may receive a tuition reimbursement for fall (based on your eligibility).

At this time, I (circle one) have / have not completed the FAFSA application.

Students should confirm completion by:

- [Visiting the BC Financial Aid Portal](#) OR
- [Contacting the Financial Aid office directly](#)

Signature: _____ Date: _____



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**Occupational
& Life Skills**

For OLS Staff Only

Check#:

Received:

Initials:

Account: 1601-OLAAP

Application for Admission: Fall 2023 (On-Campus)

Date: _____

Student Information

Full Name: _____ Pronouns: _____
First Last

Address: _____
Street Address Apt/Unit # City State Zip Code

Phone: _____ Email: _____ Date of Birth: _____
MM/DD/YY

Social Security Number (last 4 digits): _____ Gender: _____

Are you Hispanic /Latino? _____ What is your race? _____

Parent/Guardian Information: _____
First Name Last Name Phone Email

Education

High School: _____ Did you graduate? Yes No Graduation Year: _____

College: _____ Did you graduate? Yes No Graduation Year: _____

Employment/Volunteer History

Company/Organization: _____ Job Title: _____

Company/Organization: _____ Job Title: _____

Company/Organization: _____ Job Title: _____

Recommendation Form Contact Information

Recommendation #1: _____
First Name Last Name Phone Email

Recommendation #2: _____
First Name Last Name Phone Email

Student Questions

STUDENTS: Let's get to know you! Please answer the following questions about your goals and aspirations (minimum of 3 sentences for each question). Don't worry: there are no wrong answers.

What academic and/or career goals do you aspire to achieve?

Describe how you think OLS Bellevue College will help you to achieve these goals.

Disclaimer and Signature

Bellevue College does not discriminate on the basis of race, color, national origin, language, ethnicity, religion, veteran status, sex, sexual orientation, including gender identity or expression, disability, or age in its programs and activities. Please see policy 4150 at www.bellevuecollege.edu/policies/. The following people have been designated to handle inquiries regarding non-discrimination policies: Title IX Coordinator, 425-564-2641, Office C227, and EEOC/504 Compliance Officer, 425-564-2178, Office R130.

I certify that my answers are true and complete to the best of my knowledge. I understand this application for admission is valid for one year.

I understand this application is valid for the on-campus program only.

I understand OLS Bellevue College allows prospective students to assess a maximum of three times, by invitation only.

Have you attended an OLS Information Session?

How did you learn about OLS? _____

Signature: _____ Date: _____

Mail your completed application materials and the \$60 non-refundable fee to:
OLS Bellevue College, Attn: Admissions, 3000 Landerholm Circle SE, N211, Bellevue, WA 98007

In addition to mailing your application, please email a copy of all application materials to:
ols@bellevuecollege.edu



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