**Student Trustee Application Requirements**

REQUIRED DOCUMENTS TO SUBMIT WITH THE STUDENT TRUSTEE APPLICATION

**Minimum Qualification**: *Applicants must meet the minimum qualifications at the time the application is submitted*

* Completed 24 college level credits at Bellevue College.
* Registered for at least 12 credits at the time of application.
* Have a minimum grade point average of 3.0
* Plan to be enrolled at Bellevue College as a full-time student (12 credits or more per quarter) for the 2019-2020 academic year.
* Not on academic probation and in compliance with student conduct code requirements (Staff will check with the Student Conduct Officer for conduct concerns that may impact your application).
* Must attend the Board of Trustees Meeting once a month from June 2019 to June 2020
* Must live in the Bellevue College Service District: Bellevue, Issaquah, Mercer Island, North Bend. [View a map of the Service Area](http://www.bellevuecollege.edu/wp-content/uploads/sites/191/2016/02/BC-Service-Area-Map.pdf).
* Available during summer 2019 for training and during the academic calendar year for monthly Board Trustee Meetings.
* For the 2019-2020 academic year, you cannot hold an Associated Student Government or Office of Student Legislative Affairs position concurrently with Board of Trustee position.

**STEP ONE**

Applicants must meet the minimum qualifications (listed above). All of the following must be uploaded to complete your application.

1. **Cover Letter** (no longer than two pages, double-spaced, with 12-point font and 1-inch margins) highlighting your contribution to the BC community. Please provide as much detail as possible.
2. **Resume/Curriculum Vitae** (no longer than three pages in length, with 12-point font and 1 inch margins). Please include relevant experience and activities in:
   1. Employment/Internship
   2. Community Service
   3. Extracurricular Activities
   4. Leadership Experience
   5. Examples of Advocacy
3. **Unofficial Transcript**
4. **Academic Plan** for the 2019-2020 academic year signed by an academic advisor.
5. **Letters of Recommendation** At least two professional or academic (but no more than three) letters of reference pertaining to volunteer, academic, school or work-related activities (written on January 1, 2019 or later). Please include the contact information for these references, as the committee will conduct reference checks.

**Essay Questions** (no longer than three pages, double-spaced, with 12-point font and 1-inch margins for each question)

1. Please explain your position on each of the following issues, be as specific as you can:

a. Cost of a college education

b. Diversity (school population),

c. One additional issue currently pertinent to BC students

1. Please answer the following questions regarding constituent relations:

a. How do you envision the relationship between the Student Trustee and the various student groups and constituents?

b. How do you envision the role of Student Trustee as it relates to integrating and building community between the two campuses (Main campus and North campus)?

c. Given how you’ve responded in parts (a) and (b), how would you make your decisions as a Trustee?

1. Consider the following scenario and answer the question below:

a. Given there are often differences of opinion within the student body regarding certain issues, how would you respond to a situation where your opinion is different from the majority of students and you have the ability to influence the administration on that issue?

1. Consider the following scenario and answer the question below:

a. Imagine you are now a member of the Bellevue College Board of Trustees and the rest of the Board disagrees with you on a particular issue. What would you be your approach to addressing and influencing the Board on this issue?

\*Items that are submitted in addition to those listed above will not be taken into consideration to insure equity.

**STEP TWO**

Upon selection as a finalist, you will be asked to:

1. Complete the Gubernatorial Application for appointment to Board/Commission

2. Sign a release to perform a Background check by the Washington State Patrol.

**Applications Close**: Friday, April 5, 2019

**Applications Reviewed**: Monday, April 8 - Friday, April 12, 2019

**Names forwarded to BC’s President’s Office**: Monday, April 15, 2019

For more information send an email to l.reese-taylor@bellevuecollege.edu